

Expatrio Ambassador Program

Terms and Conditions

1. Introduction

These Terms and Conditions (“Terms”) govern participation in the Ambassador Program (“Program”) of Expatrio Global Services GmbH (“Expatrio”). By submitting an application and participating in the Program, the Ambassador (“You”) agrees to be bound by these Terms.

1.1. Definitions

- a. **Expatrio platform** means the platform managed by Expatrio where current or prospective customers of Expatrio submit their applications in order to receive a service provided by Expatrio.
- b. **Expatrio Partner Portal** means the database managed by Expatrio where partners of Expatrio create an account as well as enter and update their business information.
- c. **Expatrio website** means any website managed by Expatrio including but not limited to [expatrio.com](https://www.expatrio.com)
- d. **Expatrio Ambassador Web Page** means <https://www.expatrio.com/ambassador-program> as well as any other pages managed by Expatrio that are dedicated to information about this Program.
- e. **Product** means every product offered by Expatrio as defined on [expatrio.com](https://www.expatrio.com) including a blocked account (*Sperrkonto*) for blocking the legally required amount of funds for applying for a German visa (“Blocked Account”); a health insurance policy by a German public or private health insurance provider for covering the cost of health services in Germany (“Health insurance”); or a package including Blocked Account and Health insurance (“Value Package”).

2. Eligibility

To qualify for participation in the Program, You must:

- 2.1. Be a current or former customer of Expatrio.

- 2.2. Be at least 18 years of age;
- 2.3. Submit a complete and accurate application form;
- 2.4. Be accepted into the Program by Expatrio in writing.

3. Application Process

- 3.1. Participation in the Program begins with submitting the official application form, available at <https://www.expatrio.com/ambassador-program>.
- 3.2. Expatrio reserves the right to approve or deny any application at its sole discretion.
- 3.3. Previously rejected applicants may submit a new application.

4. Welcome Guide and Marketing Materials

Upon approval, You will receive a Welcome Guide via email, which includes:

- 4.1. Instructions on how to create Your personal referral link (the “Ambassador Link”);
- 4.2. Marketing guidelines and brand assets;
- 4.3. Instructions for tracking and maximizing Your referrals.

5. Referral Process

- 5.1. Referral means every successfully activated Product whereby the activating customer was referred to the Expatrio platform via the Ambassador Link of the Ambassador.
- 5.2. To receive credit for Referrals, You must:
 - 5.2.1. Share the Ambassador Link provided to You by Expatrio in the Expatrio Partner Portal. Referrals that are not made by using the Ambassador link will not be credited to the Ambassador.
 - 5.2.2. Ensure that customers use the Ambassador Link when signing up or purchasing;
 - 5.2.3. Not use paid advertisements, misleading tactics, or brand impersonation.

6. Referral Commission

6.1 For each Referral as defined in these Terms the Ambassador shall be remunerated with a fixed amount (“Commission”) as follows:

<u>Referred Product</u>	Commission amount per Referral	Commission amount per Value Package Product including:
Blocked Account	10 €	n/a
Health Insurance by Techniker Krankenkasse (TK)	20 €	30 €
Health Insurance by Dr Walter GmbH (DrWalter)	20 €	30 €
Health Insurance by ottonova (ON)	40 €	50 €

6.2 A Product can be sold as either an individual product - Blocked Account or Health Insurance - or as a Value Package which represents a bundle of Products - Blocked Account and Health Insurance. It is not possible for a Partner to receive Commission for a Product as part of a Value Package and as an individual Product.

6.3. The payments for each type of Commission shall be made by standard bank transfer.

6.3.1. The payment of Commissions will take place on a quarterly basis, taking into consideration all Referrals **after** the customer has activated their Blocked Account and/or Health Insurance, however, not sooner than the 14 days after activation of each Product in which the customer has a revocation right.

6.3.2. The minimum amount for a Commission payout is 200 EUR.

6.3.3. Payment shall be done within 30 days after the end of each quarter.

6.3.3.1. In the event of a Referral of a Health Insurance by ottonova, the respective Commission will be paid quarterly in four equal installments subject to the customer not having revoked their Health Insurance by ottonova application.

6.3.4. For the payment to be made, the Ambassador must provide all the details required in the Expatrio Partner Portal. A payout cannot be made without the Ambassador’s profile in the Expatrio Partner Portal being filled out with all necessary information.

6.3.5. For tax reasons, the Ambassador must provide a full set of required data.

7. Tiered Levels and Benefits

The Program includes four referral levels based on number of successful Referrals made in a calendar year:

7.1. **Bronze:** At least 25 Referrals. Benefits of the Bronze level include:

7.1.1. €250 annual bonus

7.1.2. Digital certificate

7.2. **Silver:** At least 50 Referrals. Benefits of the Silver level include:

7.2.1. €500 annual bonus

7.2.2. Digital certificate

7.2.3. Expatrio merchandise

7.3. **Gold:** At least 75 Referrals. Benefits of the Gold level include:

7.3.1. €1,000 annual bonus

7.3.2. Digital certificate

7.3.3 Expatrio merchandise

7.3.3 Profile on the Expatrio Ambassador Web Page

7.3.4 Invitation for an Expatrio office tour and yearly gathering, with travel expenses covered

7.3.5. Travel expenses will be reimbursed in the amount of up to EUR 250 for transportation and accommodation for Ambassadors based in Germany and for Ambassadors based outside Germany in the amount of up to EUR 500 for transportation and accommodation. A receipt must be provided for all expenses that are to be reimbursed.

7.4. **Platinum:** At least 100 Referrals. Benefits of the Platinum level include:

7.4.1. €2,000 annual bonus

7.4.2. Digital certificate

7.4.3 Expatrio merchandise

7.4.3 Profile on the Expatrio Ambassador Web Page

7.4.4 Invitation for an Expatrio office tour and yearly gathering, with travel expenses covered

7.4.5. Travel expenses will be reimbursed in the amount of up to EUR 250 for transportation and accommodation for Ambassadors based in Germany and for Ambassadors based outside Germany in the amount of up to EUR 500 for transportation and accommodation. A receipt must be provided for all expenses that are to be reimbursed.

7.5. Ambassadors move up levels automatically as their Referral count increases. Expatrio verifies Referral counts monthly.

7.6. Benefits are paid out during the year following the calendar year in which the most recent referral level was reached.

7.7. Referral counts are reset at the beginning of each calendar year.

8. Performance Reporting

Expatrio will provide each Ambassador with a monthly email report detailing:

- 8.1. Number of successful referrals;
- 8.2. Current referral level;
- 8.3. Unlocked and upcoming benefits.

9. Communication

9.1. All Program-related communication will be conducted via:

 ambassador@expatrio.com

9.2. Ambassadors are expected to keep their contact information current and to respond to communication in a timely manner. Expatrio does not accept any liability for benefits missed or miscalculated based on outdated or wrong information provided by the Ambassador.

10. Termination and Suspension

Expatrio reserves the right to suspend or terminate Your participation at any time if:

- 10.1. You violate these Terms;

10.2. You engage in unethical or fraudulent conduct online and offline including but not limited to – posting offensive, discriminatory, unethical or derogatory content as well as for discriminatory, offensive, unethical or derogatory or any other type of hate speech.

10.3. The Program is discontinued.

10.4. In any such cases, previously earned benefits may be revoked at the Expatrio's discretion.

10.5. You may discontinue Your participation in the Program at any time by giving written notice to ambassador@expatrio.com

10.6. Expatrio may discontinue Your participation in the Program by giving You a written notice at the email provided by You.

11. Data Protection

Personal data submitted through the application form and during the course of the Program will be processed in accordance with the applicable data protection laws, including the General Data Protection Regulation (GDPR).

12. Limitation of Liability

Expatrio is not liable for:

12.1. Indirect, incidental, or consequential damages;

12.2. Delays or failures caused by external systems (e.g., email, internet services).

13. Amendments to these Terms

13.1. Expatrio reserves the right to amend these Terms for legitimate reasons, such as changes in applicable laws, regulatory requirements, or technical changes and implementations within the Expatrio platform or the Expatrio Partner portal.

13.2. You will be notified of any upcoming changes by email no later than four (4) weeks before they take effect. If You do not object to the changes within four (4) weeks after receiving notice, Your continued participation in the Program will be deemed acceptance of the revised Terms.

13.3. If You object, Expatrio reserves the right to terminate Your participation in the Program with immediate effect.

14. Governing Law and Jurisdiction

These Terms shall be governed by and construed in accordance with the laws of the Federal Republic of Germany.

The courts of Berlin, Germany shall have exclusive jurisdiction over any disputes arising from or in connection with these Terms.